

/Portland Subud Center
Minutes of Business Meeting - July 21, 2019

Present: Michael (Jeff) Clemes, Harris Clemes, Maria and Raphael Baker, Lucy Mitchell, Camille Hofvendall, Nirel Jackson, Rebecca Banyas, Margarite Charney, Philip Lindstrom, Hariana Chilstrom, and Marilyn Schirk

Prepared by: Marilyn Schirk

Action Items:

- Follow-up on work needed for insurance compliance in #4 below - Nirel
- Inquiry with Emile for Project Leader - Camille
- MSF Grant Application - Michael with support from the SPDX group
- Notify PNW Region of MSF Grant Application – Michael
- Archiving of Minutes - Marilyn and Nirel
- Research on Green Products for the House - Maria
- Development of Music Programs and Art Display Ideas at the House - Nirel and Rebecca

Meeting Business:

1. Approval of Minutes for Center Business Meeting on May 19, 2019

Clarification of minutes: Nirel noted that the cost of rentals is probably not responsible for the downturn in number of rentals this year. Motion to approve minutes of May 19, 2019 with this correction included was made by Maria/Rebecca seconded - minutes approved unanimously.

2. Susila Dharma Report - Marilyn

The Subud Portland/New York Match for SD USA has been filled with a total of at least \$13,812.56 in donations (including seed money donations: Portland - \$5,000 and New York - \$1,250). Portland members donated generously and it was not necessary to ask for funds from the Center to complete our share of the seed money. Deepest thanks to everyone who helped make this another successful fundraiser for SD USA.

Volunteers for Jennifer Skyler dinner preparation for July were requested. There will be a meeting of the Jennifer Skyler Support Group on Sunday, Aug. 18, after latihan.

3. Bookkeeping/Finance Report

No report was given.

4. Rental Report - Nirel

The PNW Region has finalized insurance for all three Subud houses in its Region with Farmer's Insurance. We are now insured. Subud Portland could not seek its own individual insurance because the Region must insure all of its houses in one umbrella policy. Our bi-annual premium may go up a small amount. We need to be sure our

alarm system and breaker box are operating properly for insurance purposes, and resolving the roof problem could help with costs.

5. Garden Report - Raphael

This is the dormant part of the year and not much work is needed. Kamal, our part-time groundsman, is back. Flower pots are being watered by volunteers.

6. National Congress Report - Nirel and Philip

Around 200 Subud members attended the SUSA Congress in Albuquerque, NM, over the Fourth of July weekend. It was reported to be a very enjoyable and lovely gathering. This Congress was a kedjiwaan gathering with no official business being done. The Wings of Subud all had their annual meetings concurrent with the Congress. There were many latihan, testing, entertainment programs, gift shop offerings, etc. The SUSA Congress next year will be on the East Coast, and it will be a business meeting along with organizational elections.

7. Roof Repair Project - Michael and Maria

- Status:

Samuel and Marius are in agreement that we can wait until 2020 to move forward with the roof repair work. A motion was made by Michael/Raphael seconded that we push out the roof repair project for another year while we continue to make pre-repair phase preparations. Motion unanimously passed.

We would start with the engineering drawings early enough so we can get bids in late winter-early spring so that work begins early summer.

- Two Phases of the project:

- 1. securing architectural structural engineering drawings relevant for the job in order for construction companies to bid on, approximate cost - \$1,500 - \$3,000
- 2. the repair work itself, estimated approximate cost - \$40,000

- Financial:

- We have a loan approved from the Region for \$25k; the PNW regional leadership is in the process of developing an opportunity for local Subud houses to receive some or all of the amount as a grant rather than a loan.
- Subud Portland Capital (Local housing) Fund: a potential of \$10,000 budgeted to roof
- In addition, we can apply for a grant from an international Subud organization named Muhammad Subuh Foundation that may be up to the \$5,000 range. This is the same organization that gave us the grant for the installation of new windows throughout the house several years ago. These grants are given worldwide for Subud house maintenance. Marius, Mo, Nirel, Maria, Camille and others in the group will help Michael prepare the MSF grant application that is due July 31. We will notify the region of our intention to apply for the MSF grant and request the chair's signature. Approval of applying for the grant was unanimous.

- Project leader:

Michael noted that we do not have an over-all project leader for the roof repair project. Camille suggested Emile as a possible candidate for this position and she will inquire with him about his interest in and availability for the job.

8. Announcements:

- Meeting of the Jennifer Skyler Support Group - Sunday, Aug. 18, after latihan

9. Open Topics:

- Marilyn asked how Center minutes are used. They are important in meeting Subud PNW Region bi-law requirements. We should keep copies in our archives area in the house basement and Nirel will store them electronically for us. Marilyn will work with Nirel to get this procedure in place.

- Maria asked if the Center would consider using more recycled and "green" products to promote environmental protection concerns. There was general favorable agreement.

- The exterminator is performing a multi-day process of cleaning out the rodent problems in our attic area. Leana sent out a schedule of this work recently.

- Nirel is working on ways to schedule some music and art events at the house. The possibility of renting out some of our wall space for artists to display their work was discussed. Insurance issues will have to be resolved to cover art work on display at the house. Rebecca offered to help Nirel develop her ideas in regard to her art display idea.

- Nirel reported that volunteers have stepped up to ensure that the PNW Menucha event will be able to take place this year.

10. Meeting adjourned at 12:00 pm.