

Portland Subud Center - Minutes

General Meeting, Sunday, January 22, 2017

In attendance: Camille Hofvendahl, Leana and Morris McClellan, Maria and Raphael Baker, Marilyn Schirk, Gabriella Lu, Lucy and Norman Babbitt, Nirel Jackson Wardwell, Liza Ramey, Haris Wolfgang, Elizabeth Maghran, Lusijah Marx, Mary Kimsey, Marius Harold, and Latham Stack

1. Motion by Morris/seconded by Norman to approve minutes of Nov. 6, 2016; approved unanimously.
2. Treasurer's report: Morris presented a written report today. It was a Profit and Loss report for 2016, and a Balance Sheet as of December 31, 2016. Both reports are copied at the end of the minutes below. Maria reported that our rentals are providing a very profitable flow of income for the Center.

Checking account: \$8,794.67

Savings account: \$7,505.43

Capital account: \$13,949.77

SD account: This account is now maintained by SDUSA. They will do the bookkeeping and send out annual tax deduction letters to donors. Subud Portland will make deposits into this account of funds raised to provide the seed money for the annual SDUSA joint PDX/Sacramento matching fund.

Our rentals are providing a very helpful flow of income for the Center.

3. Peace Discussion: On Jan. 15, Lusijah and Haris attended an informational meeting of the Interfaith Movement for Immigrant Justice. It was an assembly of local faith based communities to learn about the concept of sanctuary. Over 50 of these communities from Oregon and Washington were in attendance at the meeting held at the First Christian Church in downtown Portland. Lusijah and Haris were impressed with the inclusive nature of the group and its desire to provide a safe space for all people in the community. There is a wide range of activities for faith based communities to help in this area.

Haris and Morris also reported on their proposal to create a Peace Latihan model that could be adopted by interested Subud entities. They believe that our worship of the divine in the latihan could have a positive effect on the world, especially if it is adopted broadly in Subud.

The next general Center meeting on Feb. 5th will be a circle meeting. This is an open forum, and these items could be explored further if people attending wish to do so.

Morris will be submitting a proposal to the Unitarian Peace Action Committee for a local Poems For Peace event, scheduled for Sept. 22, 2017, the date of the UN Peace Day. Morris hopes to see Subud Portland partner with the Unitarians and other local faith based communities to seek official recognition of the day in Portland.

4. Nirel reported on 3 issues:

Rentals:

- regular inquiries continue, slowed by recent snow
- rentals: Light Song is no longer renting, due to cost
- prospective rentals: FEAST (local choir) on Friday noons and Buddhist group on Tues. nights

Website (related to www.subudportland.org): An ad hoc committee is needed to deal with issues related to updating the website, adding inclusive wording,

etc. She would like to have local Subud members who would like to share their experience of the latihan to email her their "testimonial" for possible posting on the website. Liza and Nirel volunteered to be on the committee.

Consensus Building: Nirel has been training to learn about the consensus building process, and she has offered to do a free workshop at the Center on consensus building. This is a win-win process, not a compromise approach. General interest was expressed and Nirel will be bringing more details later.

5. Marius announced a fundraising effort from the WSA for the Subud World Congress. Donations are being requested from individual donors who wish to offer financial support for the World Congress Committee to help Subud members/youth who will not be able to afford attending the Congress in Germany. Anyone who would like to make an individual donation should direct it to Marius. It was suggested that an envelope could be passed around at meetings for donations.

Marius is also planning to organize a fundraising dinner for supporting Cuban members struggling in a difficult financial situation.

6. Marilyn made Susila Dharma announcements:

- Climate Change presentation - by Latham Stack. Sunday, Feb. 12 from 1:00 - 3:00;
This is a fundraiser for SD. Admission is free with a suggested donation of \$10.00. Please let Marilyn know if you can help promote the event through social media or otherwise. Susanna Lints is coordinating organizational outreach. Subud members can reserve seats in advance by contacting Marilyn. Volunteers are needed for setup and cleanup.
- Marilyn will be presenting a short program on her recent SD visit to Project Anisha to administer the Guru Krupa Foundation grant. The Anisha program is Sunday, Jan. 29, after latihan. A short video made by Aminah Herrman will be shown.

7. Lusijah recently traveled to Rwanda through an initiative called Global Engagement for the purpose of learning about methods of working with trauma in that culture. She will provide an African dinner and program on Sat., Jan. 28, from 6:00 - 8:00 pm. This is a fundraiser, and half of the proceeds will go to support a women's shelter in Rwanda called Marimbo Shelter and half will go to the SD African projects. Suggested donation is \$15.00. A raffle will also take place that evening. Please let Lusijah know if you are planning on attending.

8. Camille announced that she has done testing, and she is planning on serving as Chair of Subud PDX for another year. Deepest thanks to you Camille for your service to the Center. It is greatly appreciated.

9. Liza announced that the Subud PNW Family Camp is being replaced this summer by a camp focused on the exploration of creativity. It will take place in August.

Upcoming Events:

1. Sat., Jan 28, Rwanda Dinner - 6:00 - 8:00 pm
 2. Sun., Jan., 28, Anisha Visit Program - after latihan
 3. Sun., Feb. 5, next Center meeting - open forum discussion
 4. Sun., Feb. 12, Climate Change Program - 1:00 - 3:00 pm
 5. Sat., March 11, folk music concert at the Center. Morris will be performing with locals Hank and Clair.
- Two Financial Reports from Morris:

12:30 AM
01/22/17
Accrual Basis

Subud Portland
Balance Sheet
As of December 31, 2016

	<u>Dec 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
1000 · General Bank Accounts	
1010 · OnPoint Reg Checking	8,794.67
1030 · OnPoint Savings Reserves	7,505.43
1040 · OnPoint Capital Checking	13,949.77
1050 · OnPoint PayPal	100.00
Total 1000 · General Bank Accounts	<u>30,349.87</u>
Total Checking/Savings	30,349.87
Other Current Assets	
1350 · Prepaid Insurance	437.00
1500 · Notes Receivable	192.50
Total Other Current Assets	<u>629.50</u>
Total Current Assets	30,979.37
Fixed Assets	
1700 · Capital Improvements	
1720 · Furniture and Fixtures	3,676.58
1730 · Structural Repairs - Materials	9,142.17
1740 · Structural Repairs - Labor	2,210.00
1700 · Capital Improvements - Other	3,099.73
Total 1700 · Capital Improvements	<u>18,128.48</u>
Total Fixed Assets	<u>18,128.48</u>
TOTAL ASSETS	<u>49,107.85</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
2100 · Rental Deposits	445.00
2150 · Cuban Travel Fund	50.00
2900 · SD Passthrough	100.00
Total Other Current Liabilities	<u>595.00</u>
Total Current Liabilities	<u>595.00</u>
Total Liabilities	595.00
Equity	
3000 · Equity Accounts	
3010 · Opening Equity	28,181.03
Total 3000 · Equity Accounts	<u>28,181.03</u>
3200 · Unrestricted Net Assets	10,885.70
Net Income	9,446.12
Total Equity	<u>48,512.85</u>
TOTAL LIABILITIES & EQUITY	<u>49,107.85</u>

12:21 AM
01/22/17

**Subud Portland
Profit & Loss by Class 2016**

	Center	Rentals	Storage	TOTAL
Ordinary Income/Expense				
Income				
4000 · Donation Income				
4010 · Member Donations	19,985.00	0.00	0.00	19,985.00
Total 4000 · Donation Income	19,985.00	0.00	0.00	19,985.00
4200 · Rental Income				
4210 · Recurring Renters	0.00	17,952.00	300.00	18,252.00
4220 · Event Rentals	0.00	5,458.00	0.00	5,458.00
4225 · Sound System	0.00	20.00	0.00	20.00
4230 · Late Fees	0.00	80.00	0.00	80.00
Total 4200 · Rental Income	0.00	23,510.00	300.00	23,810.00
4500 · Pass-through SD	110.00	0.00	0.00	110.00
4700 · Investments				
4710 · Interest	3.78	0.00	0.00	3.78
Total 4700 · Investments	3.78	0.00	0.00	3.78
Total Income	20,098.78	23,510.00	300.00	43,908.78
Gross Profit	20,098.78	23,510.00	300.00	43,908.78
Expense				
6100 · Transfer to Affiliates				
6110 · Subud PNW	9,000.00	0.00	0.00	9,000.00
6130 · Friends of SD	97.30	0.00	0.00	97.30
6140 · Others	200.00	0.00	0.00	200.00
Total 6100 · Transfer to Affiliates	9,297.30	0.00	0.00	9,297.30
6200 · Repairs and Maintenance				
6210 · Equip Maintenance	595.26	0.00	0.00	595.26
6220 · Property repair and maintenance				
6222 · Materials	1,664.01	219.99	0.00	1,884.00
6224 · Labor	380.00	0.00	0.00	380.00
Total 6220 · Property repair and maintenance	2,044.01	219.99	0.00	2,264.00
6230 · Landscaping	805.65	0.00	0.00	805.65
Total 6200 · Repairs and Maintenance	3,444.92	219.99	0.00	3,664.91
6300 · Contract Staff				
6310 · Bookkeeping Fees	540.00	500.00	0.00	1,040.00
6320 · Facilities Cleaning	910.00	830.00	0.00	1,740.00
6340 · Grounds Management	864.00	0.00	0.00	864.00
6350 · Rental Manager	0.00	7,319.72	0.00	7,319.72
6390 · Outside Contractors	688.00	40.00	0.00	728.00
Total 6300 · Contract Staff	3,002.00	8,689.72	0.00	11,691.72
6400 · Services and Fees				
6430 · Licenses, Taxes or Fees	51.50	51.50	0.00	103.00
Total 6400 · Services and Fees	51.50	51.50	0.00	103.00
6500 · Operating Expenses				
6510 · Supplies-House	362.38	139.00	0.00	501.38
6512 · Supplies-Landscaping	30.00	0.00	0.00	30.00
6520 · Groceries	1,093.07	0.00	0.00	1,093.07
6530 · Postage	9.40	0.00	0.00	9.40
6545 · Phone Messages	0.00	123.35	0.00	123.35
6555 · Gifts of Appreciation	204.00	0.00	0.00	204.00
6570 · Insurance	1,108.46	0.00	0.00	1,108.46
6580 · Small Equipment & Tools	0.00	70.00	0.00	70.00
6585 · Delegate Support	1,562.92	0.00	0.00	1,562.92
Total 6500 · Operating Expenses	4,370.23	332.35	0.00	4,702.58
6600 · Utilities				
6610 · Electric	443.87	443.87	0.00	887.74
6620 · Natural Gas	623.79	539.98	0.00	1,163.77
6630 · Phone & Internet	633.20	633.18	0.00	1,266.38
6640 · Garbage & Recycling	232.91	232.89	0.00	465.80
6650 · Water	593.55	354.61	0.00	948.16
Total 6600 · Utilities	2,527.32	2,204.53	0.00	4,731.85
6700 · Travel and Auto Expenses				
6720 · Committee Travel	271.30	0.00	0.00	271.30
Total 6700 · Travel and Auto Expenses	271.30	0.00	0.00	271.30
Total Expense	22,964.57	11,498.09	0.00	34,462.66
Net Ordinary Income	-2,865.79	12,011.91	300.00	9,446.12
Net Income	-2,865.79	12,011.91	300.00	9,446.12