

Portland Subud Center  
Minutes of Business Meeting - January 13, 2019

Prepared by: Marilyn Schirk

Present: Michael (Jeff) Clemes, Harris Clemes, Leana and Morris McClellan, Norman and Lucy Mitchell, Hariana Chilstrom, Vien (Terry) Koch, Samuel Czuba, Camille Hofvendall, Nirel Jackson, and Marilyn Schirk

Action Items:

- Morris - preparation of year-end financial reports and distribution of same  
preparation of tax-deductible donation letters by Jan 20  
organization of Subud Portland's utility bill information
- Nirel - bulletin board rearrangement at house
- Camille - organize plans for kedjiwan event schedule at house
- Leana and Morris - plan questionnaire content and procedure for latihan room assignments
- Marilyn - clarify procedure for preparation of tax-deductible donations letters for Susila Dharma

Introductory Remarks: Michael called us to remember our suffering world, and we had several minutes of quiet to contemplate this.

1. The minutes of the business meeting on November 18, 2018, were approved as submitted.
2. Treasury Report - Morris will have letters ready for tax-deductible donations from Subud Portland members on Sunday, Jan. 20. Pick them up at the house, or email Morris for an electronic copy at: [morrismc@gmail.com](mailto:morrismc@gmail.com). He does not prepare letters for Susila Dharma donations. Marilyn will inquire with Maria about these donation letters. Morris is working on end of the year financial reports and will send them out when they are completed. Morris is trying to set up our NW Natural Gas payments through U. S. Bank. He needs a copy of any one of our past statements from this utility company to retrieve the account number to be able to make this transition. Please let Morris know if you have any of these old statements. Michael raised the question of how our utility bills are handled. He would like to have this information organized and clearly outlined. Morris will organize our utility bill information.
3. Rental Report - Nirel reported that there have been many "one-off" events recently (e.g. parties, etc.) and that she is negotiating with several groups for on-going rental situations. Our rental rate is up from last year.
4. House Maintenance Report - Leana reported that several roaches have shown up in the cupboard under the sink due to damp rags being left there. She has put out roach abatement traps. She asked that women attending the Tuesday latihan take the trash cans down to the sidewalk parking area in front of the house and leave them on the gravel parking strip. Please do not leave them in the handicapped parking area. The trash cans need to be brought in on Thursdays. House maintenance issues are fewer in the winter.
5. Garden Report - Maria and Raphael were not at the meeting to make a report. Vien reported that leaf pickup is over for the year.
6. Susila Dharma Report - Marilyn announced that the next monthly vegan dinner for the homeless in Portland will be on Tuesday, Jan. 22. Volunteers are needed for 3 tasks: cooking at the house on Jan. 22, volunteers to cook at home and bring labeled food to the house the day before, or day of event, and people to donate non-perishable food items (rice, beans, canned goods, etc.). We have dedicated cooking pots for these dinners (marked with blue tape), and are careful not to take Subud house pots and pans out to the serving line. We want to minimize any impact on the house with our homeless dinner effort. If you bring food in your own pot from home, we will transfer it into one of our dedicated pots, wash yours, and leave it in the "Beautiful Portland" cupboards.

Vien is working hard to promote the collection of blankets and warm-weather clothing for both men and women for the homeless during the winter season. Please leave these items in the white crates under the coat rack in the entrance area. Vien is monitoring the clothing left in the crates, and removes any excess to the basement. Leonard continues to do his wonderful work with the homeless also.

A big thank you goes out to everyone who is supporting the homeless monthly meals and the warm clothing/blankets appeal. Your help is so greatly appreciated!

#### 7. Open Topics:

- Have kedjiwan dates at the Center been determined yet? Camille will follow-up on this question with Center Helpers.
- After discussion, it was agreed that Subud house renter hours on Sundays will begin at 1:00 (agreed by unanimous vote of attendees at meeting). Subud Portland members need to be sure to vacate the house by that time on those Sundays that have afternoon renters to allow these renters to have full use of the house during their rental period.
- Discussion took place regarding assignment of latihan rooms for womens'/mens' latihans. Several members have expressed the desire to switch rooms. Factors to consider: Bathroom availability, number of people attending latihan on a regular basis, personal preference, etc. The south latihan room appears to have a bit more space, and we typically have more women attending latihan on Sundays. Various options were suggested for moving ahead on this issue. Morris and Leana will work together to create a questionnaire that will be sent out to all members presenting these various options and asking for input. It is anticipated that there will be a vote called on this issue at the next Center business meeting on March 10.

#### 8. Announcements:

- There will be a movie night on Feb. 2, at 7:30 pm. There may be one more this year in March or April.
  - Morris is now doing professional tax preparation. If you come in for an appointment or refer someone else, you will earn \$50.00 for each action.
  - Lucy will send out calendared dates for the Center via email. Watch for her email.
- **Upcoming Meetings:**
    - Sharing Circle - February 10
    - General Meeting - March 10